2009/2010

Our Ref: GJW/AMA

Dear Parents

TEXT MESSAGING SERVICE

In order to help us speed up and improve the efficiency of our communication with parents and students, we have invested in a text-based messaging service. This service sends a text message to parents', students' and teachers' mobile phones. Messages can go to the whole school, a year group, a class, an individual or any defined group. Should anyone not have a mobile phone then the message is translated to voice and delivered to a land line. For those parents who prefer, or for longer messages, we use email.

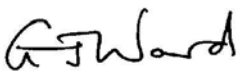
This system is more efficient than handing out letters, which can remain hidden at the bottom of the student's bag for weeks, and much cheaper than mail. There is also a record that messages have been received, which we do not currently have with any paper-based system.

We have found this system invaluable. Some examples of its use are:

- School closures
- Cancellation or alterations to events
- Test and exam date reminders
- Upcoming events
- Invitations to a meeting
- Notify parents when reports have gone home
- Parents' evenings
- Returning from school trips
- Wake up messages for students

In order to ensure that our records are up-to-date, **please complete the attached slip and return it to the school office.**

Yours sincerely



GED WARD
Headteacher

✂……

PLEASE RETURN TO SCHOOL OFFICE - Text Messaging Service

Student's name: …….. Tutor Group: ……

Parental contact name: ……

Mobile phone number: | | | | | | | | | | | | | | | | | |

Email (if used): | | | | | | | | | | | | | | | | | | | |

Student mobile number: | | | | | | | | | | | | | | | | | |
(if you would like your child involved in this system)

I do not use a mobile phone, send voice messages to: | | | | | | | | | | | | | | | | | |